**VOICES survivor engagement opportunity submission form**

This form is for organisations who have upcoming engagement opportunities for people with lived experience of domestic abuse.

Please submit the completed form via email, along with any necessary supporting documents (these will be specified further down).

We will review all applications and update you as to whether we are able to include it in the next quarterly VOICES newsletter.

If completing this form is challenging in terms of capacity, please get in touch and we can look at alternate ways of capturing the information.

Please note, circulating your opportunity through the VOICES newsletter is not an endorsement by the Domestic Abuse Commissioner or her office.

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| **You and your organisation** |
| Your name |  |
| Your email |  |
| Your organisation’s name |  |
| If different, the name and email of the main point of contact for this opportunity. *This name and email address will appear on the opportunity description.* |  |
| **Your opportunity** |
| Who do you want to engage with? *E.g., ‘survivors who have accessed emergency accommodation in the last 12 months’.* |  |
| Have you already recruited participants? If yes, how? |  |
| What is the purpose of the engagement? *E.g., to influence internal policy; for primary research; to develop strategy etc.* |  |
| Is the engagement open to participants nationally or are you looking to reach those in a specific area? Please specify area if applicable. |  |
| What is the format of this engagement opportunity? Please specify whether it will be online or in-person. *E.g., online survey, 1-2-1 virtual interview, in-person focus group etc.* |  |
| If the engagement – or parts of it – will take place in-person, please specify where. *We understand you might not want to provide specific addresses for safety reasons, or because you don’t yet know. Please just be as specific as you can e.g., ‘Exmouth Town Hall’, ‘Stockton-on-Tees’ or ‘in the East Suffolk area’.* |  |
| How many participants do you want to reach? |  |
| How do participants apply for your opportunity? |  |
| What is the total time commitment for the opportunity and over what time period? *Please be specific and provide dates/months wherever possible, e.g., ‘3 hours between May and August 2025.’* |  |
| What is the deadline for participants to apply for your opportunity? *This is the date we will remove it from our system.* |  |
| **Reimbursement and expenses** |
| Are you paying participant’s expenses? *E.g. travel or childcare.* |  |
| Are you paying any vouchers, money or providing an opportunity in kind for participants’ time? Please specify. |  |
| **Support and safety** |
| Is there any support offer alongside the engagement? |  |
| Are any of the people delivering the engagement trained to assess risk? |  |
| Is there a way for participants to raise concerns if they feel unsafe? |  |
| When you submit this form, please include a copy of your safeguarding policy. |
| When you submit this form, please include a copy of your GDPR policy. |
| **Research***If your opportunity is not research, please skip this section.* |
| Please provide the date of ethical approval, ethical approval number and contact details of the research ethics committee who approved this research. *Please note, any research that has not received ethical approval will be rejected.* |  |
| When you submit this form, please complete and attach Women’s Aid’s [*Research Integrity in Gender Based Violence Framework Checklist*](../Research-Integrity-Framework-RIF-on-Domestic-Violence-and-Abuse-DVA-November-2020.pdf%20%28womensaid.org.uk%29). |
| When you submit this form, please attach a copy of your research consent form. |