**Surveys issued by The Domestic Abuse Commissioner’s Office**

**GDPR and Your Personal Data**

This document explains your rights and gives you the information you are entitled to under the data protection legislation. Note that this document only refers to your personal data (your name, address and anything that could be used to identify you personally) not the content of your response to a survey. Questions about our surveys can be directed to Research@domesticabusecommissioner.independent.gov.uk.

**1. The identity of the data controller**

The Domestic Abuse Commissioner’s Office is the data controller.

**2. Why we are collecting your personal data**

Our surveys sometimes ask for organisation contact details. This is so we can contact you regarding your response in case we have any follow up questions. We may also use it to contact you about related matters.

**3. Information about other people**

Respondents should not submit any data relating to information about individual victims or perpetrators of domestic abuse in comments spaces within surveys. Contact with the Commissioner’s Office should be made via email: Commissioner@domesticabusecommissioner.independent.gov.uk.

If any information about individuals is provided, it will be anonymised or disposed of by the Domestic Abuse Commissioner’s Office, unless the information requires us to follow our safeguarding procedure.

**4. Our legal basis for processing your personal data**

Article 6(1)(e) of the GDPR makes provision for the Domestic Abuse Commissioner’s Office to process personal data where that is necessary for the performance of a task in the public interest. Section 8(d) of the DPA2018 states that this includes processing that is necessary for the function of a government department.

**5. With whom we will be sharing your personal data**

The Domestic Abuse Commissioner’s Office intends to share the findings from our research with other Government departments, local authorities, other statutory bodies, and the public. No personal data will be shared in findings. Financial data will also be anonymised.

Your responses would only be shared, with permission, with a specified independent academic or research organisation who is be supporting our Office with data cleaning and analysis. Most surveys within the DAC Office are managed internally without the involvement of other organisations.

**6. For how long we will keep your personal data, or criteria used to determine the retention period.**

Any personal data will be held by the Domestic Abuse Commissioner’s Office for five years from the closure of the survey.

**7. Your rights, e.g., access, rectification, erasure**

The data we are collecting is your personal data, and you have considerable say over what happens to it. You have the right:

1. to see what data we have about you
2. to ask us to stop using your data, but keep it on record
3. to ask to have all or some of your data deleted or corrected
4. to lodge a complaint with the independent Information Commissioner (ICO) if you think we are not handling your data fairly or in accordance with the law. You can contact the ICO at <https://ico.org.uk/>, or telephone 0303 123 1113.

**8. Your personal data will not be sent overseas.**

**9. Your personal data will not be used for any automated decision making.**

**10. Your personal data will be stored in a secure government IT system.**

We use SmartSurvey, a third-party platform, to collect data through this survey. Therefore, your data will be stored on SmartSurvey's secure UK-based servers in the first instance. Data will be moved from SmartSurvey to the Home Office’s internal IT system, and will be deleted from SmartSurvey within six months of the survey closing.

Personal data will be held on our internal system for a maximum of five years from the survey closing date, then deleted.

Domestic Abuse Commissioner’s Office

August 2024

Review date: TBC